

PALM CLUB VILLAGE 1

NOTICE TO ALL RESIDENTS & TENANTS

All residents and tenants must have their vehicle registration listed at a Palm Club Village address in order to be issued transponders and decals. Until this is completed, they will need to use the gatehouse line for daily passes.

Please see the FLHSMV instructions below for updating your address with the Florida Department of Highway Safety and Motor Vehicles.

— Palm Club Village 1 Management



Name and Address Changes

Name and address changes must be updated on **BOTH** your driver license/ID Card and title/registration within 30 days after changing your name or address. Please read the following to find out how to complete name/address changes as easily and quickly as possible:

- First, update your Florida Driver's License/ID Card (**Please note:** Name changes must first be made with the Federal Social Security Administration in order to have your name changed on a driver's license or ID card.) Please allow 24 to 48 hours after completing the name change with the Social Security Administration.
- Second, update your Florida title(s) and registration(s)

Driver's License/ID Cards Name and Address Change

Name changes must first be made with the Federal Social Security Administration in order to have your name updated on a Florida driver's license or ID card. All name changes must be completed in person at a local office; however address changes can be completed online via [MyDMV Portal](#) or also in person at a [local office](#).

Name and Address Change Required Documentation

For a list of the required documentation you will need to complete a name or address change, please click on your applicable residency status below:

[U.S. Citizen](#) , [Immigrant](#), [Non-Immigrant](#), [Canadian](#)

Name and Address Changes on a Title/Registration

By updating a new name/address on your driver's license, the new name/address will automatically update on your electronic title, however, a printed title will still reflect your previous name/address until a new title is applied for using an [Application for Certificate of Title With/Without Registration](#) (HSMV form 82040). If there is a lien on a paper title, the lienholder may not allow a new title to be printed. It is permissible to leave the amended name/address unchanged on the printed title because the department vehicle ownership record will be updated when you update your driver information.

Once a name/address has been changed, a new registration must be issued reflecting the new name/address by submitting a completed [Application For Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate](#) (HSMV form 82101).

For additional questions, contact our Customer Service Center at (850) 617-2000.

To locate an office near you, please visit our [locations page](#).